

8.7.13.

Dear Parent,

Pupil Attendance – Leave in Term Time

The Government has amended key legislation relating specifically to the authorisation of leave in term time which comes into force on 1st September 2013. This decision has been made to encourage schools to take a firmer stance on unnecessary absence and to dispel the myth held by many parents that there is an entitlement to time off school for holidays in term time.

As of 1st September 2013 Headteachers cannot authorise any leave of absence during term time unless they are satisfied that there are exceptional circumstances to warrant the granting of leave.

As a result of these changes the Governing Body has taken the decision to make the following changes to our school attendance policy and procedures:

Any period of leave taken without the agreement of the school, will be classed as unauthorised and may attract sanctions such as a penalty notice.

The new policy will be implemented from September 2013 and will shortly be posted on the school website.

We hope all parents will acknowledge and understand the limitations placed on schools in granting any leave in term time. Therefore, we need parents to support the school in our efforts to reduce unnecessary absence and thus minimise the impact on the education of our pupils.

Please contact us if you wish to discuss this further.

Yours sincerely,

Mrs M Peck

Headteacher